**Prequalification Document**

**for the Prequalification of Tenderers for the Supply of Gas to Energocom**

**May 2025**

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**INVITATION FOR PREQUALIFICATION**

**for the delivery of natural gas**

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| **Location:** | **Republic of Moldova** |
| **Name of Project:** | **Energy Security Project** |
| **Business Sector:** | **Natural Resources** |
| **Project Number:** | **56466** |
| **Funding Source:** | **EBRD** |
| **Contract Type:** | **Commodities (Natural Gas)** |
| **Notice Type:** | **Invitation for Prequalification** |
| **Issue Date:** | **May 02, 2025** |
| **Closing Date:** | **May 16, 2025,** **17:00 EEST (Chisinau time)** |

This Invitation for Prequalification follows the General Procurement Notice for this project which was published on the EBRD website, Project Procurement Notices *(http://www.ebrd.com/work-with-us/procurement/notices.html)* on 11 March 2022 and updated on 27 June 2023.

Applicants who have been prequalified in the exercises already carried out within this project and have EFET type contracts signed with S.A Energocom, agreed with EBRD, will keep their prequalified status and do not have to resubmit their applications. <https://energocom.md/en/list-of-prequalified-entities-in-accordance-with-the-rules-of-the-european-bank-for-reconstruction-and-development/>

The Government of Moldova has signed a loan agreement with the European Bank for Reconstruction and Development (the Bank) and intends using part of the proceeds towards the cost of natural gas. Extension of the project by an additional amount of up to EUR 400 million (to be financed by the Bank and other potential donors) is currently under consideration by the Bank. The procurement process will be undertaken in accordance with the EBRD’s Procurement Policies and Rules (PP&Rs) dated May 2022.

Prequalification and tendering for contracts to be financed with the proceeds of a loan from the Bank is open to firms and joint ventures of firms from any country.

Upon request, prequalification documents will be dispatched electronically, free of charge, or may be downloaded from the internet using the following link <https://energocom.md/en/category/transparency-en/tender-en/gas-en/>

The prequalification documents must be duly completed and submitted electronically to the e-mail address below on or before: **May 16, 2025, 17:00 EEST** (Chisinau time).

Interested firms or individuals may obtain further information from the following office: [tenders@energocom.md](mailto:tenders@energocom.md) and office@energocom.md

Only prequalified applicants will be invited subsequently to submit proposals for supply of natural gas.

**Acting General Director Eugeniu BUZATU**

**SECTION I**

**INSTRUCTIONS TO APPLICANTS[[1]](#footnote-2)**

1. Scope of Prequalification and Applicable Procurement Rules
   1. Energocom (hereafter referred to as “the Client” or “the Borrower”) hereby issues this Prequalification Document for the procurement of natural gas. The Client intends prequalifying firms and joint ventures for the contract(s).
   2. The Procurement Process shall be carried out in accordance with the Procurement Policies and Rules (the “PPR”) of the European Bank for Reconstruction and Development (the “Bank”), which are published on the Bank’s website. The applicable version of the PPR is May 2022.
   3. Definitions and interpretations used throughout the Procurement Document shall have the meaning as prescribed in Section I, Instructions to Participants (the “ITP”), the PPR or the Bank’s Enforcement Policy and Procedures (the “EPPs”), which are published on the Bank’s website. The applicable version of the EPPs is October 2017. In case of discrepancies, the definitions and interpretations in the PPR and EPPs prevail.
2. Source of Funds
   1. Government of Moldova has signed a loan agreement for financing (hereinafter called “funds”) from the European Bank for Reconstruction and Development (hereinafter called the “Bank”) toward the cost of the Project. The Client intends to use the funds to finance eligible payments under the contract(s) for which this Prequalification Document is issued.

Extension of the project by an additional amount of up to EUR 400 million (to be financed by the Bank and other potential donors) is currently under consideration by the Bank.

* 1. Payments by the Bank will be made only at the request of the Borrower and upon approval by the Bank in accordance with the terms and conditions of the financing agreement between the Borrower and the Bank (hereinafter called the “Loan Agreement”) and will be subject in all respects to the terms and conditions of that Loan Agreement. No party other than the Borrower shall derive any rights from the Loan Agreement or have any claim to the funds. The proceeds of the Bank’s loan will not be used for payments to persons or entities, or for any import of goods, if such payment or import is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations.

1. Prohibited Practices

3.1 The Bank requires that the Borrowers or the Grant Recipients, as appropriate, including beneficiaries of loans provided by or grants administered by the Bank, as well as Participants, and their suppliers, contractors, consultants, sub suppliers, subcontractors, or subconsultants (the “Subcontractors”) as well as concessionaires under Bank-financed contracts, observe the highest standard of ethical conduct, transparency and integrity and act in a manner that is fair, accountable and honest during the procurement, execution and implementation of such contracts.

3.2 The Borrower or the Grant Recipient, as appropriate, including beneficiaries of the Funds, as well as Participants and their Subcontractors, shall not, and shall not authorise or permit any of their officers, directors, authorised employees, Affiliates, agents or representatives, to engage in Anti-Competitive Conduct or Prohibited Practices with respect to the procurement, award, or execution of the Contract.

3.3 The Bank may declare any contract subsequently awarded to be ineligible for financing and the Bank may take any of the Enforcement Actions and Disclosure Actions set out in the EPPs, if in accordance with the EPPs, the Bank determines that:

(a) the Borrower or the Grant Recipient, as appropriate (including beneficiaries of the Funds), Participants or Subcontractors, agents or representatives have engaged in Prohibited Practices with respect to the procurement, award, or execution of the Contract; or

(b) a Third Party Finding has sufficient relevance and seriousness for the Bank to warrant Enforcement Actions and Disclosure Actions against entities or individuals.

3.4 In accordance with the EPPs, the Bank may enforce debarments from Mutual Enforcement Institutions by declaring entities or individuals ineligible, either indefinitely or for a stated period of time, to be awarded a Bank-financed contract.

3.5 The Participants shall require and make available their officers, directors, employees, agents or representatives and Subcontractors, as well as their Subcontractors’ officers, directors, employees, agents or representatives with knowledge of the Procurement Process or the Contract to meet with and respond to questions from the Bank’s representatives and to provide to the Bank promptly any information or documents necessary for:

1. the Bank’s investigation of allegations of Prohibited Practices, or

(ii) the Bank’s monitoring and evaluation of the Contract and to enable the Bank to examine and address any Project related complaints made under the Bank’s Independent Project Accountability Mechanism.

The Participants and Subcontractors shall permit the Bank or persons appointed by the Bank to inspect the Site (as defined in Section VI, Requirements), as well as their assets, books, accounts, records, and other documents (on any media or in any format) relating to the Procurement Process or the Contract and to have such assets, books, accounts, records, and other documents audited by auditors appointed by the Bank, if required by the Bank.

The Participants and Subcontractors shall maintain all books, documents, records, and other documents related to the Contract in accordance with applicable law but in any case for at least six years from the date of substantial performance of the Contract.

3.6 Anti-competitive conduct constitutes practices by Participants and/or the Client with the intent or effect of preventing, restricting or distorting competition during the Procurement Process (the “Anti-Competitive Conduct”).

These may include, inter alia:

(a) entering in a formal or informal non-compete agreement;

(b) agreeing to share or sharing information with other Participants or the Client that might lead to reduced competition (for example, price fixing, proposal rigging, market sharing, or abusing a dominant position);

(c) submission of a non-responsive application by a Participant with the aim to support another Participant to be awarded the Contract;

(d) consultations amongst Participants on whether to submit an application;

(e) the Participant having a relationship with other Participants or the Client that directly or indirectly, grants the Participant access to information about, or the ability to influence the application of another Participant; or

(f) the Participant or a related party has influenced the decisions of the Client regarding the Procurement Process.

Communications relating to the subcontracting of a part of the Contract will not be considered Anti-Competitive Conduct, provided that such communication is limited to the information required to facilitate that particular subcontract.

3.7 In the event that the Bank identifies reasonable grounds to suspect that a Participant has engaged in Anti-Competitive Conduct during the Procurement Process, the Bank may declare the Contract to be ineligible for Bank financing.

1. Eligible Applicants
   1. A Participant can be a natural person, a legal entity, or any combination thereof in the form of a joint venture, consortium, or association (the “JVCA”).

In the case of a JVCA:

(a) the members of the JVCA shall be jointly and severally liable in respect of their application or follow-up proposal; and

(b) the JVCA shall nominate a representative (the “Lead Partner”), who shall have the authority to conduct all business for and on behalf of the Participant and each of the members of the JVCA during the Procurement Process and in the course of implementation of the Contract.

4.2 A Participant from any country may participate in the Procurement Process.

A Participant, or in the case of a JVCA, any member thereof, shall be deemed to have the nationality of a country, if the Participant is a citizen of, or is constituted, incorporated or registered in such country.

The same criterion shall apply to the determination of the nationality of any Subcontractor, proposed for any part of the Contract.

4.3 A natural person or legal entity may participate in the Procurement Process both individually and as a member of a JVCA.

However, following prequalification, a natural person or legal entity may participate in only one follow-up proposal for the Contract (or an individual lot, where applicable), either individually or as a member of a JVCA. Submission of, or participation by a Participant, or in the case of a JVCA, any member thereof, in more than one follow-up proposal for the Contract will result in the rejection of all proposals for the Contract, in which the party is involved. However, this does not prohibit participation in follow-up proposals for separate lots under a Procurement Process, where applicable.

Subcontractors are not deemed to be Participants in the Procurement Process and may be included in more than one application.

4.4 No Affiliate of the Client, Borrower, or the Grant Recipient, as appropriate, or of a procurement agent or consultant engaged by the Client in connection with the Procurement Process, shall be eligible for award of the Contract, unless it can be demonstrated to the satisfaction of the Bank that there is not a significant degree of common ownership, influence or control between a Participant and the Client, Borrower, or the Grant Recipient, as appropriate, or the procurement agent or consultant engaged by the Client in connection with the Procurement Process.

4.5 Participants shall provide such evidence of their eligibility to the satisfaction of the Client, as the Client may reasonably request.

4.6 The considerations specified above shall apply to Subcontractors, as appropriate.

**Applicants who have been prequalified in the exercises already carried out within this project and have EFET type contracts signed with S.A Energocom, agreed with EBRD, will keep their prequalified status and do not have to resubmit their applications.**

1. Eligible Gas
   1. All gas to be supplied under the contract(s) and financed by the Bank’s loan shall meet the technical and commercial requirements specified in the procurement documents. While the Bank’s Procurement Policies and Rules do not restrict eligibility based on the country of origin, applicants should be aware of the Letter of Intent between the Government of the Republic of Moldova and the European Commission[[2]](#footnote-3) expressing a policy preference to reduce dependency on gas of Russian origin. This preference, however, shall not be considered as a restriction under the procurement process and shall not override the Bank’s applicable procurement rules.
2. Prequalification Document
   1. The Prequalification Document which includes all the Sections indicated below should be read in conjunction with any addenda issued in accordance with ITA 8:

* Section I: Instruction to Applicants
* Section II: Application Forms
  1. The Invitation for Prequalification issued by the Client is not part of the Prequalification Document.
  2. The applicant shall obtain the Prequalification Document from the Client otherwise the Client is not responsible for the completeness of the Prequalification Document.
  3. The applicant is expected to examine all instructions, forms, terms and information in the Prequalification Document. Failure to furnish all information or documentation required by the Prequalification Document may result in the rejection of the application.

1. **Clarification of Prequalification Document**
   1. A prospective applicant requiring any clarification of the Prequalification Document shall contact the Client in writing through the following e-mail address: [tenders@energocom.md](mailto:tenders@energocom.md) and [office@energocom.md](mailto:office@energocom.md).The Client will respond to any request for clarification, provided that such request is received at least 5 (five) days prior to the deadline for submission of applications. The Client’s response shall be in writing with copies to all applicants who have acquired the Prequalification Document in accordance with ITA 6.3, including a description of the inquiry but without identifying its source. Should the Client deem it necessary to amend the Prequalification Document as a result of a request for clarification, it shall do so following the procedure described under ITA 8.
2. Amendment of Prequalification Document
   1. At any time prior to the initial deadline for submission of applications, the Client may amend the Prequalification Document by issuing addenda. Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all applicants, who have obtained the Prequalification Document in accordance with ITA 6.3. To give prospective applicants reasonable time in which to take an addendum into account in preparing their applications, the Client may, at its discretion, extend the initial deadline for the submission of applications.
3. Cost of Prequalification
   1. The applicant shall bear all costs associated with the preparation and submission of its application, and the Client shall not be responsible or liable for those costs, regardless of the conduct or outcome of the Prequalification process.
4. Language of Prequalification
   1. The applications, as well as all correspondence and documents relating to the Prequalification exchanged by the applicant and the Client, shall be written in the English language. Supporting documents and printed literature that are part of the application may be in another language provided they are accompanied by an accurate translation of the relevant passages in that language, in which case, for purposes of interpretation of the application, such translation shall govern.
5. Documents Comprising the Application

11.1 The application shall comprise the following documents:

1. Power of Attorney (in accordance with the requirements of ITA 12.1)
2. Covenant of Integrity (in the format provided in Section II: Application Forms)
3. Copy of license(s) and/or relevant applicable documentation required for delivery natural gas through territories of Romania and Ukraine, or statement to confirm attaining necessary licenses and necessary documents (shipper codes, EIC, EAN, etc) prior to tendering.
4. Company registration certificate or equivalent registration document;
5. Constitutional documents (e.g. memorandum of association, memorandum of incorporation) and articles of association or equivalent;
6. List of ultimate beneficial owners, i.e. those owning more than 5%, incl. their name, address and date of birth, and organizational structure.
7. Submission of audited financial statements, or if not required by the law of the applicant’s country, other financial statements acceptable to the Client, for the last three years;
8. Declaration that the company is not in the process of declaring bankruptcy
9. Completed Form 3: Gas trading & supply experience
10. Completed Form 4: Historical Contract Non-Performance & Pending Litigations

Failure to provide information, which is essential to evaluate the applicant's qualifications, may result in the disqualification of the applicant. Notwithstanding, provided that an application is substantially responsive, the Client may request an applicant to submit any necessary missing information or documentation, within a reasonable period of time.

1. Format and Signing of Applications

12.1 The applicant shall submit one copy of the documents comprising the application as described in ITA 11. The application shall be **typed and shall be signed** by a person duly authorised to sign on behalf of the applicant as evidenced by a duly authorised power of attorney, indicating that the person(s) signing the application has the authority to sign the application and the application is thus binding upon the applicant. The name and position held by each person signing the authorisation must be typed or printed below the signature. An application submitted by a JVCA shall be signed so as to be legally binding on all partners.

1. Submission, Sealing and Marking of Application

13.1 Applicants shall submit their applications by e-mail in a PDF format to the following e-mail address: [tenders@energocom.md](mailto:tenders@energocom.md) and [office@energocom.md](mailto:office@energocom.md)

1. Deadline for Submission of Applications

14.1 Applications shall be received by the Client no later than **May 16, 2025, 17:00 EEST (Chisinau time)**. The Client may, at its discretion, extend the deadline for the submission of applications by amending the Prequalification Document in accordance with ITA 8.

1. Late applications

15.1 The Client may not consider any application that arrives after the deadline for submission of applications.

1. Confidentiality

16.1 Information relating to the evaluation of applications shall not be disclosed to applicants or any other persons not officially concerned with such process until information on the outcome of Prequalification is communicated to the applicants. Any attempt by an applicant to influence improperly the Client in the evaluation of the applications decisions may result in the rejection of its application. Notwithstanding the above, from the time of application submission to the time, when information on the outcome of Prequalification is communicated to the applicants, if an applicant wishes to contact the Client on any matter related to the prequalification process, it should do so in writing.

1. Clarification of Applications

17.1 To assist in the examination and evaluation of the applications, the Client may, at its own discretion, ask any applicant for a clarification of its application, allowing a reasonable time for response. Any clarification submitted by an applicant that is not in response to a request by the Client may not be considered. The Client’s request for clarification and the response shall be in writing. If an applicant does not provide clarifications of its application or substantiations of the information supplied, by the date and time set in the Client’s request for clarification, its application may be rejected.

1. Evaluation of Applications

18.1 To be prequalified for tendering for the contract(s), the applicant must demonstrate to the Client that it substantially satisfies the requirements, specified below:

1. Ability to transport and supply sufficient volumes of gas by evidencing supply of a minimum of 150 million cubic meters (mcm) per year, individually in each of the past three years (2022, 2023, and 2024). The supply threshold of 150 mcm must be met or exceeded separately for each year, not as an average over the three-year period;
2. Ability to transport and supply sufficient volumes of gas, demonstrated by evidencing supply of a minimum of 50 million cubic meters (mcm) achieved in a single month, in each of the past three years (2022, 2023, and 2024).  
   In each year, the supplier must demonstrate that during at least one month the supply volume reached or exceeded 50 mcm.This is not based on a monthly average or annual average over the three years.;
3. Sufficient financial position/soundness, through the submission of audited financial statements, or if not required by the law of the applicant’s country, other financial statements acceptable to the Client, for the last three years (2022, 2023, 2024). The submitted annual financial statements for the required period must demonstrate the soundness of the applicant's financial position, showing long term profitability. Consistent losses or a risk of insolvency shown in the accounts may result in the disqualification of the applicant;
4. Evidence of ability to supply at named delivery points in Romania and Ukraine (including necessary licenses, registrations and actual trades conducted). In the absence of the necessary licenses, registrations etc., a statement to declare willingness to obtain resources to conduct such trading prior to the issue of any invitation to tenders, will suffice for prequalification. Subject to meeting all other criteria, such applicants will be considered as “conditionally prequalified” as provided for in ITA 18.4, on the condition that the necessary licenses, registration etc. are obtained prior to the issue of invitations to tender. If the necessary licenses, registration etc. are not obtained prior to the issue of invitations to tender, the applicant will not be invited to participate in the tenders.

**This requirement does not mean that the client limits the delivery points for the gas to only Romania and Ukraine.**

1. The applicant, or any partner in a JVCA, shall not have a consistent history of litigation and/or arbitration resulting in awards against the applicant, or any partner in a JVCA. A consistent history of litigation and/or arbitration awards against the applicant or any partner of a JVCA may result in rejection of the application.

The applicant shall provide full details demonstrating its compliance with 18.1 (a) and 18.1 (b) in a completed Form 3: Gas Trading & Supply Experience and 18.1 (e) in a completed Form 4: Historical Contract Non-Performance & Pending Litigations.

**EFET General Agreement**: In addition to the above, to obtain prequalification status applicants must confirm in their prequalification applications that, in principle, they are prepared to enter into an EFET General Agreement with the Client in a standard format agreed by EBRD and published on https://energocom.md/ which will be used by all prequalified entities under this facility. The only permitted amendments will be those that will not convey a material economic advantage over the standard form which will be used by all tenderers under the facility.

All applicants that are determined to substantially meet the above criteria will be invited by the Client to negotiate a standard version of the EFET General Agreement prior to the issue of any invitation for tenders. If, in the Client’s opinion, during the contract negotiation phase any applicant attempts to introduce any unacceptable conditions or any that convey a material economic advantage over the standard form, the negotiations may be terminated, and the prequalification application may be rejected.

A JVCA must satisfy collectively all the above-mentioned qualification criteria, for which purpose the relevant figures for each of the partners shall be added to arrive at the joint venture's total capacity.

18.2 The Client’s evaluation of an applicant’s qualification shall be based on the contents of the application itself, as defined in ITA 11 and any clarifications thereof.

18.3 The Client reserves the right to waive:

* + 1. any omissions in applications that do not preclude his evaluation of an applicant’s qualification;
    2. any minor deviations from the criteria, if they do not materially affect the capability of an applicant to perform the contract(s).

18.4 An applicant may be prequalified conditionally, if he fails to meet some criteria, that may be corrected in future before the invitation to submit tenders.

18.5 An affirmative determination whether the applicants meet conditionally or unconditionally the qualifying criteria specified under ITP 18.1 shall be a prerequisite for inviting the applicants to tender. A negative determination shall result in the disqualification of the applicant.

**19. Client’s Right to Accept any Application, and to Reject any or all Applications**

19.1 The Client reserves the right to accept or reject any application, and to cancel the Prequalification process and reject all applications at any time prior to the time, when information on the outcome of Prequalification is communicated to the applicants, without thereby incurring any liability to the applicants. The Client may cancel the Prequalification process and reject all applications in the event that it deems that the number of prequalified applicants is inadequate or insufficient.

**20. Notification of Outcome of Prequalification**

20.1 The Client shall notify all applicants about the outcome of Prequalification in writing. The notification shall include, as a minimum: the names of the prequalified applicants and their nationality.

20.2 In addition to information to be sent in accordance with ITA 20.1, the notification to be sent to rejected applicants shall state the specific reasons for the rejection of their applications.

20.3 Only firms and JVCA that have been prequalified under this Prequalification will be eligible to tender.

20.4 The Client shall make publicly available to any interested party and shall publish on the Bank’s website the list of prequalified applicants immediately after information on the outcome of Prequalification is communicated to all applicants.

20.5 After publication of the outcome of Prequalification, unsuccessful applicants may request a debriefing from the Client seeking explanations on the grounds upon which their application was rejected. The Client shall promptly arrange a debriefing for any unsuccessful applicant who, after publication of the outcome of Prequalification, requests a debriefing.

21. Invitation to Tender

21.1 Following the prequalification process the Client shall enter into an EFET General Agreement with all prequalified applicants.

21.2 The Client shall only invite those applicants which have been prequalified under this procedure, and with whom an EFET General Agreement has been signed, to participate in the subsequent tendering phase.

21.3 At the time of submitting their tenders, prequalified tenderers shall verify that the information previously provided is still valid and correct. A tenderer may be disqualified at the time of contract award if it no longer meets the qualification requirements.

**SECTION II**

**APPLICATION FORMS**

1. Form 1 – Letter of Application

2. Form 2 – Covenant of Integrity

3. Form 3 – Gas Trading and Supply Experience

4. Form 4 – Historical Contract Non-Performance & Pending Litigations

*[Letterhead of the Applicant, or a JVCA partner, including full postal address, telephone and fax numbers and e-mail address]*

**FORM 1 – LETTER OF APPLICATION**

Date: *[insert the date]*

To: *[name and address of the Client]*

Sirs,

Being duly authorised to represent and act on behalf of *[insert the applicant’s name]* (hereinafter “the Applicant”), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby apply to be prequalified by yourselves as a tenderer for the supply of gas under the **Energy Security Project .**

You and your authorised representatives are hereby authorised to conduct any inquiries or investigations to verify the statements, documents and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorisation for any individual or authorised representative of any institution referred to in the supporting information, to provide such information deemed necessary and as requested by yourselves to verify statements and information provided in this application, such as the resources, experience, and competence of the Applicant.

You and your authorised representatives may contact the following persons for further information:

|  |  |
| --- | --- |
| *Authorised Representatives* | |
| *Contact 1* | *Telephone 1; E-Mail 1* |
| *Contact 2* | *Telephone 2; E-Mail 2* |

|  |
| --- |
| *The Applicant may provide one or more contact persons for clarifications on the above matters.* |

This application is made in the full understanding that:

(a) tenders by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of tendering;

(b) you reserve the right to:

* reject or accept any application; or
* cancel the prequalification process;

(c) you shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for such actions.

In the event that we attain prequalification status we confirm that, in principle, we are prepared to enter into an EFET General Agreement with the Client in a standard format which will be used by all prequalified entities under this facility. We understand that the only permitted amendments to this standard format will be those that will not convey a material economic advantage over the standard form. We further understand that if, in the Client’s opinion, during the subsequent contract negotiation phase we attempt to introduce any unacceptable conditions or any that convey a material economic advantage over the standard form, the negotiations may be terminated and our prequalification application may be rejected.

**We confirm that the applicant is not subject to bankruptcy or insolvency proceedings**.

|  |
| --- |
| *Applicants who are not JVCA should delete the next paragraph.* |

We confirm that in the event that we tender, that tender, as well as any resulting contract, will be:

(a) signed so as to legally bind all partners, jointly and severally; and

(b) submitted with a signed JVCA agreement substantially in accordance with the JVCA details outlined in our Application and providing joint and several liability of all partners in the event the contract is awarded to us.

The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For and on behalf of

*[name of the Applicant or the partner of a JVCA authorised to act for and on its behalf]*

**ENCLOSURES TO THE LETTER OF APPLICATION:**

Please find attached to this Letter of Application, the following documents:

* Power of Attorney (in accordance with the requirements of ITA 12.1)
* Covenant of Integrity (in the format provided in Section II: Application Forms)
* Copy of license(s) and/or relevant applicable documentation required for delivery natural gas through territories of Romania and Ukraine, or statement to confirm attaining necessary licenses and necessary documents (shipper codes, EIC, EAN, etc) prior to tendering.
* Company registration certificate or equivalent registration document;
* Constitutional documents (e.g. memorandum of association, memorandum of incorporation) and articles of association or equivalent;
* List of ultimate beneficial owners, i.e. those owning more than 5%, incl. their name, address and date of birth, and organizational structure.
* Submission of audited financial statements, or if not required by the law of the applicant’s country, other financial statements acceptable to the Client, for the last three years;
* Declaration that the company is not in the process of declaring bankruptcy
* Completed Form 3: Gas trading & supply experience
* Completed Form 4: Historical Contract Non-Performance & Pending Litigations

**FORM 2 – COVENENT OF INTEGRITY**

To: Energocom

Dear Sir or Madam,

Re: Procurement Process: *[insert the reference]* (the “Procurement Process”)

Contract:  *[insert the title(s) of the contract(s) (lots), as appropriate,*

*for which the Letter of Tender is submitted]* (the “Contract”)

Being duly authorised to represent and act on behalf of *[insert the Participant’s name],* we, the undersigned, declare and covenant that neither we nor anyone, including any of our subsidiaries and affiliates, and all of our directors, employees, agents, representatives or JVCA partners, as well as any Subcontractors as well as concessionaires, where these exist, acting on our behalf with due authority or with our knowledge or consent, or facilitated by us, has engaged, or will engage, in any Prohibited Practice (as defined below) in connection with the Procurement Process or in the execution or supply of any works, goods, services or consultancy services for the Contract and covenant to so inform you if any instance of any such Prohibited Practice shall come to the attention of any person in our organisation having responsibility for ensuring compliance with this Covenant.

We declare that we have paid, or will pay, the following commissions, gratuities, or fees with respect to the Procurement Process or execution of the Contract[[3]](#footnote-4):

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Recipient | Address | Reason | Amount |
|  |  |  |  |
|  |  |  |  |

We shall, for the duration of the Procurement Process and, if we are successful, for the duration of the Contract, appoint and maintain in office an officer, who shall be a person reasonably satisfactory to you and to whom you shall have full and immediate access, having the duty, and the necessary powers, to ensure compliance with this Covenant.

We declare and covenant that, except for the matters disclosed in this Covenant of Integrity:

1. we, our current subsidiaries and affiliates, and all of our current directors, employees, agents, representatives or JVCA partners, where these exist, have not been convicted in any court of any offence involving a Prohibited Practice in connection with any procurement process or provision of works, goods, services or consultancy services during the ten years preceding the date of this Covenant;
2. none of our current directors, employees, agents, representatives or those of a JVCA partner, where these exist, has been dismissed or has resigned from any employment on the grounds of being implicated in any Prohibited Practice, during the ten years preceding the date of this Covenant;
3. we, our subsidiaries and affiliates and our directors, employees, agents, representatives or JVCA partners, where these exist, are currently not excluded or otherwise sanctioned by any major Multilateral Development Bank or International Financial Institution (including African Development Bank Group, Asian Development Bank, European Bank for Reconstruction and Development, European Investment Bank, Inter-American Development Bank or World Bank Group) from participation in a procurement procedure or from entering into a contract with any of such institutions on the grounds of engaging in a Prohibited Practice;
4. (a) we, our directors, subsidiaries and affiliates, as well as any subcontractors, or suppliers or affiliates of the subcontracts or supplier are currently not subject to any economic or financial sanctions or restrictive measures imposed by a resolution of the United Nations Security Council under Chapter VII of the UN Charter and (b) we are currently not owned (directly or indirectly) or controlled by, or acting on behalf of, any so designated person or entity; and
5. we further undertake to immediately inform the Client and the Bank in the event any of the declarations, representations or covenants set out above is no longer true or correct in any respect, cooperate in good faith with the Bank and its representatives in assessing the event and respond promptly and in reasonable detail to any request for information from the Bank regarding any such event.

If applicable, provide full disclosure of any convictions, dismissal, resignations, exclusions or other information relevant to Articles (i)-(iv) in the box below.

|  |  |
| --- | --- |
| Name of Entity Required to be Disclosed | Reason Disclosure is Required[[4]](#footnote-5) |
|  |  |
|  |  |

We understand that a misrepresentation in relation to or an omission to provide full disclosure of the information as required by this Covenant may result in the rejection of our submission and it may also lead to Enforcement Actions and Disclosure Actions as set out in the Bank’s Enforcement Policy and Procedures.

For the purpose of this Covenant, the terms set forth below define Prohibited Practices as:

1. a **Coercive Practice** which means impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of any party to influence improperly the actions of a party;
2. a **Collusive Practice** which means an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party;
3. a **Corrupt Practice** which means the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;
4. a **Fraudulent Practice** which means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;
5. a **Misuse of Bank’s Resources or Bank Assets** which means improper use of the Bank’s Resources or Bank Assets, committed either knowingly or recklessly;
6. an **Obstructive Practice** which means any of (1) destroying, falsifying, altering or concealing of evidence material to a Bank investigation, which impedes the Bank’s investigation; (2) making false statements to investigators in order to materially impede a Bank investigation into allegations of a Prohibited Practice; (3) failing to comply with requests to provide information, documents or records in connection with a Bank investigation; (4) threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to a Bank investigation or from pursuing the investigation; or (5) materially impeding the exercise of the Bank’s contractual rights of audit or inspection or access to information; and
7. a **Theft** which means the misappropriation of property belonging to another party.

At any time following our submission to the Client, we shall permit, and shall cause our JVCA partners, as well as our directors, employees, agents, Subcontractors, concessionaries and any other third parties engaged or involved for any part of the Contract to permit the Bank and/or persons appointed by them, the right to inspect and copy all  accounts, books, records, and other documents (on any media or in any format) relating to the Procurement Process and execution of the Contract and to have any such accounts, books, records, and documents audited the Bank and by auditors appointed by the Bank. We accept to preserve these records generally in accordance with applicable law but in any case for at least six years from the date of substantial completion of the Contract.

|  |  |
| --- | --- |
| Name: |  |
| In the capacity of: |  |
| Signed: |  |
| Duly authorised to sign for and on behalf of: |  |
| Date: |  |

**FORM 3 - GAS TRADING AND SUPPLY EXPERIENCE**

Participant’s Legal Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
JVCA Partner’s Legal Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *[please delete if not applicable]*

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Prequalification No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Page \_\_\_\_\_\_\_ of \_\_\_\_\_\_\_ pages  
Each Participant or member of a JVCA must complete this form.

|  |  |  |  |
| --- | --- | --- | --- |
| **General Experience** | | | |
|  | **2022** | **2023** | **2024** |
| **Total revenue from trading operations (EUR)** |  |  |  |
| **Total volume of Gas traded for physical delivery (kWh)** |  |  |  |
| **Largest physical supply contract concluded (any term) (kWh)** |  |  |  |
| **Largest physical supply contract concluded for month ahead delivery (kWh)** |  |  |  |
| **Largest monthly volume of physical gas supplied (kWh)** |  |  |  |
| **Volume of traded gas in storage (net change kWh)** |  |  |  |
| **List of countries where physical gas has been delivered** |  |  |  |
| **List of countries of operation** |  |  |  |
| **Number of market participants with whom physical gas supply agreements have been concluded.** |  |  |  |

**Confirmation/settlement statements, or concluded agreements should be provided to support the figures presented.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Miscellaneous** | | | |
|  | **2022** | **2023** | **2024** |
| **Member of EFET (Y/N)** |  |  |  |
| **Registered on Romanian trading platforms? (Y/N)** |  |  |  |
| **Registered on Ukrainian trading platforms (Y/N)** |  |  |  |
| **Concluded trades in Romania ? (Y/N)** |  |  |  |
| **Concluded trades in Ukraine? (Y/.N)** |  |  |  |
| **Have trading/supply licenses in Romania? (Y/N)** |  |  |  |
| **Have trading/supply licenses in Ukraine? (Y/N)** |  |  |  |
| **Procured storage services for gas in Romania (Y/N)** |  |  |  |
| **Procured storage services in Ukraine (Y/N)** |  |  |  |

Note: If answers “N” (No) this does not preclude the company from being pre-qualified.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FORM 4 – HISTORICAL CONTRACT NON-PERFORMANCE & PENDING LITGATIONS**

[The following table shall be filled in for the Participant and for each partner of a JVCA]

Participant’s Legal Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

JVCA Partner’s Legal Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [please delete if not applicable]

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Prequalification No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Page \_\_\_\_\_\_\_ of \_\_\_\_\_\_\_ pages

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Non-Performing Contracts** | | | | | |
| Participants, including each partner of a JVCA, shall detail below any current and past litigation and/or arbitration (with an indication of the matters in dispute, the parties involved, the amounts in dispute and the outcome, where available) resulting from contracts completed or under execution by the Participant, including each partner of a JVCA, during the number of years specified in in Section III, Evaluation Methodology, and Section IV, Eligibility and Qualification Criteria | | | | | |
| Year | Contract | Parties involved | Cause of litigation or matter in dispute | Disputed amount [EUR equivalent] | Outcome of the dispute/litigation |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

*The following abbreviations shall be used: F - dispute/litigation was resolved in favour of the Participant (or partner of a JVCA), A – the decision on dispute/litigation was against the Participant, or P – dispute/litigation is still in progress.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Pending Litigation** | | | |
| No pending litigation  Pending litigation | | | |
| **Year** | **Outcome as percentage of Total Assets** | **Contract Identification** | **Total Contract Amount (current value, *[state currency]* equivalent)** |
|  |  | Contract Identification: Name of Client: Address of Client: Matter in dispute: |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. The Instructions to Applicants hereinafter referred to as “ITA”. [↑](#footnote-ref-2)
2. [Letter of Intent between the Government of the Republic of Moldova and the European Commission - European Commission](https://enlargement.ec.europa.eu/letter-intent-between-government-republic-moldova-and-european-commission_en) [↑](#footnote-ref-3)
3. If none has been paid or is to be paid, state *“None”* [↑](#footnote-ref-4)
4. For each matter disclosed, provide details of the measures that were taken, or shall be taken, to ensure that neither the disclosed entity nor any of its directors, employees, agents or representatives commits any Prohibited Practice in connection with the Procurement Process or the execution of the Contract.

   If the provisions is not applicable, please state “Not applicable”. [↑](#footnote-ref-5)